

**STATE OF NEVADA**  
**NEVADA STATE FIRE MARSHAL PUBLIC WORKSHOP**

October 9, 2015

9:30 am

State Public Works Conference Room

515 E. Musser Street, Suite 102

Carson City, NV

Videoconference to: Las Vegas

**MINUTES OF PUBLIC WORKSHOP**

**Present in Carson City:** Peter Mulvihill – Chief, Nevada State Fire Marshal Division  
Gwen Barrett - State Fire Marshal Division, Executive Administrative Assistant  
Katie Brady - Deputy Attorney General, Attorney General's Office

**Present in Las Vegas:** Ryan Wilkins – Fire Pro  
Bill Lovett – AAA Fire Protection  
Jack Gerard – FPS

**I. Call to Order/Introductions for those in Attendance**

Chief Mulvihill called to order the Public Workshop for LCB File No: R077-15.

**II. Public Comment**

There was no public comment.

**III. Review of a proposed agency draft of changes to Nevada Administrative Code (NAC) sections 477.310, 477.611, 477.620, 477.624, 477.633 and 477.635 to remove requirements for a written, notarized application for licensing and certificates of registration for the fire protection industry.**

Chief Mulvihill stated the purpose of the Public Workshop is to review a proposed agency draft of changes to NAC Chapter 477 to remove requirements for a written, notarized application for licensing and certificates of registration, both for new licenses and renewals. He clarified that a correction has been made to the draft of the regulations. The original document was listed as R076-15 and has been corrected to R077-15.

Chief Mulvihill explained the proposed amendment would remove a requirement that imposes a cost of up to \$5.00 to obtain the notary seal on applications and renewals. This regulation would create no new fees, nor would it increase/decrease any current fees. He then went on to explain the Small Business Impact Statement and how this applies to the proposed change.

Chief Mulvihill recapped what has been happening with the updates and review of code from the previous year. He noted that initially when the updates took place, they removed a requirement for applications and renewals to be in written form and notarized; and in this process, six sections were missed. These six sections are what are being identified in this regulation. Staff also brought to forefront that when a renewal was late a 12% late charge was added and the applicant would be required to reapply for a brand new license. The 12% late charge will remain, but the applicant will not have to reapply for a brand new license.

Mr. Ryan Wilkins, Fire Pro, commented that this ultimately just helps the small business. He further noted that there are not any new requirements, but instead, removing some. Chief Mulvihill confirmed that to be so, that they were trying to streamline the process and the application itself. Chief Mulvihill added that it's the Division's intention to be able to process this completely online in a few years.

Mr. Ryan Wilkins asked when the proposed changes would take effect. Chief Mulvihill noted that it will be for the following year.

Chief Mulvihill indicated that the next step in the regulation rule making process will be a Public Hearing, with a "30-day Notice of Public Hearing" document being prepared and issued soon.

**IV. Public Comment**

There was no public comment. Chief Mulvihill noted for the record that no written comments were received.

**V. Adjournment**

Chief Mulvihill adjourned the Public Workshop.