

STATE OF NEVADA  
**NEVADA STATE BOARD OF FIRE SERVICES**  
**January 15, 2013 – 2:00 p.m.**  
**107 Jacobsen Way**  
**Classroom C**  
**Carson City, Nevada**

**MINUTES OF MEETING**

**Board of Fire Services**

**Members**

**Present:**

Peter Anderson – State Forester, Nevada Division of Forestry  
Domingo Cambeiro (by phone) – Principal, DCC Architects, Las Vegas, Nevada  
Timothy DeHaven – Firefighter, Carson City Fire Department  
Steve DiGiovanni (by phone) – Professional Engineer, Clark County Fire Department  
David Fogerson – Chief, Deputy Chief, East Fork Fire & Paramedic District  
Eric Guevin – Fire Marshal, Tahoe Douglas Fire Protection District  
JoAnne Hill (by phone) – Member of General Public  
Pete Mulvihill – Secretary to The Board of Fire Services, Nevada State Fire Marshal Division  
Elaine Pace – Chief of a Volunteer Fire Department, East Fork Fire & Paramedic District  
Gary Stevenson (by phone) - Training Officer, Clark County Training Center  
Thomas Tarulli – A Chief, Deputy Chief, Assistant Chief or Division Chief, Carson City Fire Department

**Also Present:**

Patrick Bowers – Bureau Chief, Nevada State Fire Marshal Division  
Danny Brennan – Bureau Chief, Nevada State Fire Marshal Division  
Lori DeGristina – Training Officer, Nevada State Fire Marshal Division  
Mike Dzyak – Lieutenant, Nevada State Fire Marshal Division  
William Geddes – Deputy Attorney General, Attorney General’s Office  
Michael Heidemann – Executive Director, Nevada State Firefighters’ Association  
Denesa Johnston – Administrative Assistant, Nevada State Fire Marshal Division  
Tom Martinez – Training Officer, Nevada State Fire Marshal Division  
Dennis Pinkerton – Bureau Chief, Nevada State Fire Marshal Division

- I. Call to Order** – Chief David Fogerson, Chair of the Board of Fire Services called the meeting to order.
- II. Verification of Notice of Compliance with Open Meeting Law** – Denesa Johnston, Administrative Assistant, of the Nevada State Fire Marshal Division verified that compliance had been met in accordance with Nevada Open Meeting Law (NRS 241).
- III. Roll Call and Introductions** – Roll was called for the Board of Fire Services and Denesa Johnston confirmed that a quorum was present. All the board members and guests introduced themselves.
- IV. Public Comment** – Chair Fogerson noted the following: No action may be taken on matters raised in context with this Agenda item prior to inclusion of the matter itself as an action item on a future Agenda. Public comments are limited to three (3) minutes. Comments will not be restricted based on viewpoint.

Chair Fogerson called for public comment and there was none.

**V. Approval of Minutes**

**Discussion/Possible Action**

Chair Fogerson noted that the Minutes of October 25, 2012 were brought forward for approval.

**Elaine Pace moved to approve the Minutes of October 25, 2012 as submitted. Eric Guevin seconded the Motion. Motion Carried.**

**VI. Review and Possibly Revise the Nevada State Board of Fire Services List of Priority Items That Will Enhance and Improve Services Provided to Nevada's Fire Services**

Chair Fogerson referred to the October 25, 2012 meeting in which a priority list was agreed upon by the Board to address, support and improve the services of Nevada Fire Services in Nevada. He noted the priority list was:

- a. NFIRS (National Fire Incident Reporting System) program
  - b. Maintain certification and credentialing process for professional firefighter qualifications
  - c. Require Nevada certifications for instructors of high hazard training
  - d. Provision of rural inspections and reduction of staff cutbacks responsible for those inspections
- Noted that on the advice of the Attorney General's Office it was decided to put the priority list on the agenda for the meeting for documentation purposes.
  - Stated that the members could decide if they wanted to add to the list.
  - Opened the item for discussion and comments.

Two members, Steve DiGiovanni and Joanne Hill, agreed with the list with no changes. William Geddes asked for clarification, specifically whether a. would be considered the highest with the balance of the list being of lower priority. Chair Fogerson asked members if they wanted to rank them. Steve DiGiovanni asked if there was an impact on priority. Domingo Cambeiro noted that funding could affect priority but he recalled also from the October 25th meeting that the stated order did reflect priority. He added that the a. through d. list reflected that order of priority. William Geddes explained that his question just sought to determine clarity for the record. He added that they might encounter issues dependent on a ranking, for example, funding and he wanted to ascertain what was intended. Domingo Cambeiro noted that he preferred a list reflecting priority but with no ranking. Chair Fogerson stated that the Board might have a target opportunity to address a specific one and for that reason he would prefer not to rank them.

Chair Fogerson opened the proposed motion up for public comment. There was none.

**Domingo Cambeiro moved to add wording that the list reflects priority without specific ranking and currently established and listed as a,b,c and d. Steve DiGiovanni seconded the Motion. Motion Carried.**

Eric Guevin asked Chief Pete Mulvihill if the Board needed to initiate anything in support of the list. Domingo Cambeiro sought clarification from the Chair regarding the language of the motion. William Geddes clarified that what the Board voted on was saying that these items are priorities among other things that are not mentioned but the ones mentioned have no particular ranking amongst themselves. Chair Fogerson agreed with that statement.

Chief Mulvihill responded to the question from Eric Guevin. He stated that there was nothing that he could presently address. He added that the budget for the next biennium would not be released until January 16, 2012 and they would know the financial situation at that time. He commented with respect to the four items:

- For item a., he was working with his staff to maintain involvement.
- For item b., he would continue service but would like to see opportunities in the future to enhance the process.
- For item c., he noted that he and Chair Fogerson had discussed this and it would require a revision to the NAC (Nevada Administrative Code) and the process to do that would begin July 1, 2013. He added that they could not do permanent rule-making while the legislature was in session. He said it could be either just prior to it or after the session. He noted that he would be working with Chair Fogerson to begin the process and assist. In addition there had to be a 30-day posting advising of workshops.
- For item d., he noted that they were maintaining their mandated inspection items.

William Geddes requested clarification. He asked if the Board as a body wanted to move to pursue the items further, had that already been done, or were they considering that in the current meeting. Eric Guevin stated that they were discussing how to pursue the items and he was comfortable with the process as outlined by Chief Mulvihill. Chair Fogerson stated the staff had enough guidance with regard to priorities to move forward. He did not feel it was necessary to make another motion. He suggested that at the next meeting they could discuss the updating of the NAC. Chief Mulvihill stated that he appreciated the support of the Board in highlighting the items.

**VII. Overview of the Nevada State Fire Marshal Division since the October 25, 2012 Meeting of the Nevada State Board of Fire Services by Chief Mulvihill, State Fire Marshal**

**Chief Mulvihill, State Fire Marshal Division** – Provided an overview of the Division and noted that it was included in the packages and emails to the members attending the meeting via the telephone:

- Noted that with regard to training, in December 2012 the Legislature, Interim Finance Committee approved the transfer of funds from a reserve account.
- Stated that in early January 2013 the Board of Examiners approved a contract for hazardous materials technician training. He added that the training would provide three 160-hour hazardous materials technician courses, one in each fiscal year beginning with the current fiscal year at a rate of \$156,000 per course. He noted that unlike the previous technician course, this vendor would be providing all the materials and consumable items for each class. He added that the previous contract for local jurisdictions sending participants to classes, they had to provide consumable items and the costs were becoming considerable. He stated the first course would begin February 25th in the Reno/Sparks area. He noted that the funding for the second and third courses had already been built into the budget.
- Commented that the Division had been busy with operational and Haz Mat awareness courses offered in different locations in the state. He added that they had also sponsored a Hazardous Material Instructor I course.
- Noted that they had been advised by the National Fire Academy that during the next federal fiscal year which would run from October 2013 through September 2014, they had approved the Division offering nine direct delivery field courses. He added that they would be soliciting for host agencies around the state.
- Stated that from the end of the calendar year 2012 the Division had been keeping statistics and that over the last five years they had a total of 24 fire deaths reported in the state. He said that although it was the second-highest of the five year period only one fire fatality occurred in a rural county.
- Commented that the fire problem in Nevada, as reflected in the statistics, continued to be residential occupancies with apartments, single family dwellings, mobile homes, travel-trailer and town homes in order from highest to lowest.
- Noted that the breakdown by jurisdiction indicated that the most populous counties reflect the distribution of the fire fatalities.
- Stated that the fatalities were 24 in 2012 and for comparison in 2011 it was 22, in 2010 it was 12, in 2009 it was 17 and in 2008 it was 29.
- Stated that one of the requirements that he, as Chief of the State Fire Marshal Division, had to do as per the statute, was to provide a report every January during odd-numbered years to the Legislative Counsel Bureau (LCB) on the effectiveness of the standards for fire safety that were set for cigarettes. He added that in their packages there was a letter dated January 8, 2013 to Rick Combs, the director of LCB. He noted that they did not have enough data reliably reported in NFIRS (National Fire Incident Reporting System) to derive their own information and as a consequence he used FEMA's website, National Fire Data. He added that in June 2012 they issued a report on smoking-related fires in residential buildings and for the years 2008 through 2010. He referred members to the report and noted that with all 50 states having adopted the fire-safe cigarette criteria reductions in fires, smoking-related fire deaths and residential smoking-related fire dollar loss was trending downward.
- Added that the fire-safe cigarette program generated funding for the State Fire Marshal Division to put to work in fire prevention, fire safety and education programs.
- Outlined some of the areas in which that funding had been used. He stated that they had been doing fire extinguisher training to State of Nevada employees. He considered it helpful because it provided awareness of fire safety both at home and work and reinforced safe practices.

- Stated that the Division had also sponsored fire safety programs at various public events such as the Nevada Wildfire Awareness Week, Kickoff Event, the National Night Out sponsored by the Carson City Sheriff's Office and several other events.
- Reminded the fire services in the state that the State Fire Marshal Division would be doing their download from the National Data Center on approximately March 1, 2013 for the 2012 Fire Incident Data. He said they had recently gone into the database and they had noticed that the number of incidents reported in the state so far was about 10% of the reported number of the previous year. He said that as a result, they believed that there were a lot of fire departments that still needed to send in their NFIRS data. He stated that if any departments needed help that Danny Brennan was available by phone to assist. He suggested that departments submit their data as soon as possible and that they had been averaging in the high 80% range for fire department participation and NFIRS reporting for the past few years.
- Advised of some staff updates. He noted that Dave Dini, based in Elko, retired in December 2012 after 14 years of service with the Division and total of 32 years in the Nevada Fire Service. He added that Officer John Boykin, a trooper with the NHP in Elko would be filling that position in Elko. He said the Governor had filled the last remaining opening on the Board Fire Services and he welcomed T.J. DeHaven from Carson Fire who was representing the firefighter slot on the Board.
- Stated that their website had been re-launched and the new address was [www.fire.nv.gov](http://www.fire.nv.gov) He noted that they did not currently have complete control over their website content but that would be returned to them at a future date and at that time they would be adding some improvements and features.
- Said that he had a rundown on Haz Mat permitting but it was on the letter in the package. He added that they had compiled a list of delinquent Tier II reporting facilities showing a total of eight around the state. He confirmed that they would be working with local jurisdictions and an officer from the Division would be visiting to get them back up to speed. He noted that there were also 17 locations with the normal Haz Mat permit that were outstanding which the Division was tracking down.
- Stated that the Governor's recommended budget would be released January 16, 2013 and there would be a State of the State presentation in the evening providing details.
- Stated that the Division had brought in a second on-demand contract plan examiner to assist them in meeting their planned review and permit turnaround goals. He stated that Jason Schultz, formerly a plan reviewer for the City of Sparks was now working with Duane Lemons, their other contract plan examiner. He noted that their plan turnaround period had gone up to 30 days but they did not consider that acceptable. He added with Jason Schultz they now had it down to a 10-calendar day turnaround on submittals. He said that they had maintained their inspection requests for out in the field to a one-day turnaround.
- Advised that a problem had arisen in the state with property owners in local jurisdictions running afoul of state elevator inspectors. He stated that they had hosted a meeting between local and state building and fire officials in the northern part of the state and the mechanical unit of the state OSHA (Occupational Safety & Health Administration) division which permits elevators. He noted that the chief of that division Steve Coffield attended the meeting. He stated that after the discussion, a working group was organized to facilitate communications and coordination between the building and fire officials and the state elevator staff. He provided details on members of the working group.

Chair Fogerson asked Chief Mulvihill how the Division obtained the annual fatality numbers, old school or newspaper reporting. Chief Mulvihill responded that it depended on the location in the state. He said Reno and Sparks were cooperative and notified the Division by telephone. He said in the rural counties since the Division did all of the fatality investigations, they were obtaining the data from their own staff. He added in Clark County they relied on news media reports and then the Division's officers would follow up with investigative staff. He noted that they did not track identifiable information on the victims but they did collect general information such as sex, age, type of occupancy and existence of sprinkler systems. A board member asked how the Division compared statistically with other states. Chief Mulvihill responded that FEMA (Federal Emergency Management Agency) national data center did track those statistics and Nevada was number eight in its ranking for fire deaths in proportion to its population, (so better than 42 other states).

Chair Fogerson referred to Chief Mulvihill's comment about only 10% of incidents sent into the National Data Center. He took the opportunity to challenge board members to go back to their departments to ensure that the reporting went to the Center as this was just discussed as one of the Board's priorities.

Domingo Cambeirro referred to that one annual Haz Mat training session and noted that the first one was slated for Reno/Sparks. He asked where the second and third would be scheduled. Chief Mulvihill responded that they would take place in the Elko area and Clark County. He added they were not scheduled yet. He said the staff was working on scheduling but they wanted to have a full class of 30 students when the courses are conducted. He clarified that these courses were for Technician Level and these people would do a full response and mitigation. He added that the awareness and operations-level training was continuous throughout the year. Domingo Cambeirro next asked about the fees for the Haz Mat permits, more specifically who received the funds. Chief Mulvihill responded that part of the fee in the sum of \$90 would go to the State Fire Marshal Division and supported training programs with the remaining \$60 going to the State Emergency Response Commission (SERC). He added that SERC provided grants and funding to the local emergency planning committees and state and local government agencies.

Eric Guevin referred to Chief Mulvihill's comments about the elevator inspections. He noted that in the meetings there was substantial discussion about elevator inspections and the substance of notices that had been given to the businesses. He added that there were issues regarding those notices. He noted that he had not been able to make contact with Steve Coffield but noted that from what he understood there had been no changes with regard to the inspections in Sparks, i.e. nothing had changed. He related some of the issues causing continuing conflict. He added that they hoped to set up a subsequent meeting to try to resolve these problems, get everyone back to the table and work out some good communication processes. Steve DiGiovanni asked if there were code conflicts causing some of the issues. Chief Mulvihill responded that from their perspective they did not think there was a code conflict but that it was a code interpretation and code application conflict and he elaborated.

#### **VIII. Review and Possible Approval of Revision to the "Nevada Fire Service Professional Qualifications Manual" Discussion/For Possible Action**

Chair Fogerson summarized the points they would be discussing as: a) Section 12 Certification and Ramification, Suspension, Annulment and Denial and in Section 13 procedures for such to reflect changes for the Fire Service Authority Act as the appeals process is listed in NRS 477.080; b) discuss and add a certification class category for fire marshal and; c) update the adopted standard for technical rescue category from the 2003 to the 2008 edition NFPA 1006 standard for technical rescue and professional qualifications.

#### **Dennis Pinkerton, Bureau Chief, Nevada State Fire Marshal Division**

Dennis Pinkerton reviewed the three areas:

- a) Section 12 Certification and Ramification, Suspension, Annulment and Denial and Section 13 procedures for such to reflect changes for the Fire Service Authority Act as the appeals process is listed in NRS 477.080
  - b) Add a certification class category for fire marshal following job performance requirements in the 2012 edition NFPA (National Fire Protection Agency) 1037, Standard for Professional Qualification for Fire Marshal and direct staff to make necessary changes to the Nevada Fire Services Professional Qualification Manual.
  - c) Update the adopted standard for technical rescue category from the 2003 to the 2008 edition NFPA 1006 standard for technical rescue and professional qualifications.
- Noted that: a) concerned the cleaning up of language in the professional qualifications manual to bring it in line with the Board of Fire Services Act, to be an authority to act in an appeals process
  - Gave some background history and with the changes proposed noted it would put the Board in a position to listen to appeals
  - Advised that the State Fire Marshal Division and its staff would handle the administrative investigation side

Chair Fogerson asked that these three issues be discussed separately to avoid any confusion. He referred to section VIII. a) and described the background and the thinking behind how they had set up the appeals process. He confirmed that he completely supported the process that the Board was putting forward. William Geddes clarified that the subsection did not appear to the degree that the Board would wish, to strengthen the legitimacy of the issues

contained in the manual. He noted the Board might wish to consider promulgating a regulation as the definition of a regulation could include an interpretation of a policy or anything that would allow the Fire Services Board to function more smoothly. He thought there might be some challenges to these areas in the manual and it might be possible that some of the items could be argued by someone as constituting a regulation or having the legal effect of a regulation. He added that the issue then would become whether it was properly passed or promulgated through the rule-making process. He stated that he did not want the record to be incomplete where he was silent on the issue. He said in his opinion it did not appear clearly to him one way or another if a challenge would be successful but he wanted to caution the Board to the degree that if it amended provisions in the manual it might open itself up to the argument that it was not the proper method to do it. He confirmed that the proper method to do it was through the rule-making procedure outlined in the Nevada Administrative Procedures Act 233.b. He noted that these comments would also apply to the next section as it discussed the standard for qualifications as per NRS 477.080 regarding the adoption of regulations regarding qualifications.

Chair Fogerson stated that Mr. Geddes' predecessor had stated that this was an appropriate way of doing these changes. He added that the document had previously been adopted by the Board of Fire Services and previous to that, by the Fire Services Standard Training Committee. William Geddes acknowledged that it was a gray area and had it been a black and white issue would have commented earlier. He added that different attorneys might offer different advice and he could only offer what he believed to be correct legal advice and would in fact be remiss if he did not state his opinion. Chair Fogerson asked William Geddes if he would be opposed to the Board moving forward. William Geddes asked for some clarification and also asked if it was time-sensitive. He added if it was time-sensitive and urgent that would weigh in favor of the Board taking action providing that the Board understood the action might be subject to a future legal challenge. He said that he did not see the amendment of the manual which reflected the content of the statute as being something that would generate complaints. He thought that issues generating complaints would probably pertain more to qualifications issues. He noted that as he read it, the Board was simply reflecting that it was serving in an appellate function which he did not consider inconsistent with the statute.

Chair Fogerson asked Chief Mulvihill if he considered it a time-sensitive issue and Chief Mulvihill responded yes. Chair Fogerson asked the Board if they wanted to move forward. Elaine Pace asked if they should put it in place in time for the regulations in six months. William Geddes responded that from a legal perspective the Board might be considered *ultra vires*, or as that of a Board acting outside of its powers. He commented that he understood that the Board was saying that its manual was out of step with recent changes in the statute. He added that the only people who might complain would be people who had lost an administrative hearing and this would be an extra basis to cite. He noted that even if it was taken out of the manual then the statute would provide a sufficient legal basis to treat the Board as an appellate board.

**Domingo Cambeiro moved to approve item VIII. a) Section 12 Certification and Ramification, Suspension, Annulment and Denial and Section 13 procedures to reflect changes and for the Fire Service Authority Act as the appeals process is found in NRS 477.080. Eric Guevin seconded the Motion. Motion Carried.**

Chief Mulvihill referred to VIII. b) and stated that when the manual was put together NFPA1037 had not been published and this professional qualification did not exist at the time. He said they had received a request from southern Nevada for someone to obtain a certification as fire marshal following NFPA 1037. He noted that the certification program in the state is a voluntary certification program, not required. He added it did recognize education and experience gained over the course of a career. He stated that adopting this would allow the State Fire Marshal Division to issue a certificate to an individual as satisfying the job performance requirements of NFPA 1037. Elaine Pace asked how, if at all, it would affect current fire marshals. Chief Mulvihill responded it would not affect anyone as it was voluntary and would be up to the employer. Eric Guevin asked if there would be a possible inter-local agreement in the future. Chief Mulvihill responded that he did not see it being made that formal. He added that if a person entered into a local agreement and it showed evidence of their professionalism to do that job, it could be considered one of the items meeting the qualifications. He said right now they recognized a variety of certifications, professional licences. William Geddes noted that he wanted to repeat his comments as made under VIII.a).

Chair Fogerson asked Chief Mulvihill if there was an urgent need and Chief Mulvihill responded that they would go with the decision of the Board. He added that they had a pending request and once that had become known they received word that two others had expressed a desire to submit for certification. Eric Guevin stated his support and noted that it was important for the state and he thought it raised the bar. Chair Fogerson agreed with those comments and acknowledged the caution from the Department of the Attorney General. Thomas Tarulli stated, to be clear, that it was not required in the state of Nevada.

**Steve DiGiovanni moved that they approve item VIII. b). Gary Stevenson seconded the Motion. Motion Carried.**

Dennis Pinkerton referred to VIII c) and stated why they needed to address the changes to the standard as it was written. He noted that in order to be a technical rescuer in the standard they had adopted and in place you would have to have all the disciplines completed in order to certify. He said that in the new 2008 edition of the NFPA 1006 they could be separated into job performance requirements specific to discipline and he said that was what they had been requested to do. Chair Fogerson asked if the staff felt that this was important before they went ahead with the rule-making. Chief Mulvihill responded that he would defer to the Board, it was not pressing. Chair Fogerson asked for opinions from the Board. Thomas Tarulli stated he was not opposed but added that he felt it was important to follow the Board's rules. He said he wanted agencies to come to the State Fire Marshal Division and that the standard should come from the Board. Timothy DeHaven agreed and thought if they had people waiting he thought they should move forward.

**Eric Guevin moved to update the adopted standard for technical rescue category from the 2003 to the 2008 edition of the NFPA 1006 standard for technical rescue professional qualifications. Elaine Pace seconded the Motion. Motion Carried.**

- IX. Public Comment** – Chair Fogerson noted the following: No action may be taken on matters raised in context with this Agenda item prior to inclusion of the matter itself as an action item on a future Agenda. Public comments are limited to three (3) minutes. Comments will not be restricted based on viewpoint.

Chair Fogerson asked for public comment. There was none.

- X. Election of a State Board of Fire Services Chairperson – Current Chairperson's Term Ends April 18, 2013**  
**Discussion/Possible Action**

Chair Fogerson confirmed that his current term as Chairperson would end April 18, 2013. He stated that pursuant to NRS 477.073 members of the State Board of Fire Services present would elect a Chairperson to serve a one-year term as reflected. Chair Fogerson indicated that he would be happy to serve another year.

**Domingo Cambeiro moved that David Fogerson serve an additional year as Chairperson of the Nevada State Board of Fire Services beginning April 19, 2013. Gary Stevenson seconded the Motion. Motion Carried.**

- XI. Public Comment** - Chair Fogerson noted the following: No action may be taken on matters raised in context with this Agenda item prior to inclusion of the matter itself as an action item on a future Agenda. Public comments are limited to three (3) minutes. Comments will not be restricted based on viewpoint.

Michael Heidemann – Executive Director, Nevada State Firefighters' Association – He noted that he wanted to comment regarding upcoming legislation. He indicated that at present there were about 20 BDRs (Bill Draft Requests) and three or four that were currently Bills that could affect the fire service/EMS community at various levels. He indicated that he was not sure if the Board would like to be informed or track them. He offered to give a brief rundown and would also prepare a spreadsheet and give it to Denesa Johnston. He indicated they dealt with: changes in Medicare reimbursements; provisions governing county fire districts; two revising qualifications on PF (Paid Firefighter) plates; Senate Bill #4 dealing with testing of public employees exposed to contagious diseases; AB#53, the trauma registry; school bus fire safety standards; four BDRs (not yet in Bill form) dealing with volunteers, appeals officers for occupational diseases; and one dealing with the reporting of heart/lung and occupational diseases. Chair Fogerson stated he would appreciate Mr. Heidemann providing the information to

Chief Mulvihill. Chair Fogerson stated that there were several others and they would determine if a special meeting needed to be held once the Legislative Session started. He commented that it was one of the duties of the Board to provide legislators with advice regarding the fire service.

Domingo Cambeiro acknowledged that he was new to the Board and indicated that he had noticed that public comment was listed numerous times on the agenda. He asked if there was a reason behind that rather than just having it at the beginning and end of the meeting. William Geddes indicated it could be either way, at the beginning and end and the older format which was with public comment placed with each agenda item. He stated that either format was to allow sufficient comment from the public in the spirit of the Nevada Open Meeting Law but also to allow the Board to conduct its business appropriately. Chair Fogerson suggested that on future agendas that they have public comment at the start, at the end and in addition, public comment for each item. William Geddes agreed that that was an acceptable and conservative approach and they could formalize that on the next agenda.

**XII. Schedule the Next Regular Meeting of the Nevada State Board of Fire Services**

**Discussion/Possible Action**

Chair Fogerson asked Chief Mulvihill to discuss some budgetary issues. Chief Mulvihill noted that they had talked about moving into a regulatory session, a rule-making session at possibly the next meeting. He noted that they would not be able to do that until the beginning of July. He stated that if the Firefighters' Association met in June they would not be able to do any regulation workshops but that would have to be the following month. He indicated that they had limited funds in the budget for travel to Mesquite. He said they were not forecasting the next biennium to have a budget near that amount. He suggested that they could bring the core of the staff to Mesquite, the local staff could attend but they might not be able to bring staff from the north. He said some might have to attend via telephone-conference calls. He added that the other downside was that they would not be able to do any work on the regulations process. He stated that they would have that meeting and then the following month they would be looking at having an additional meeting that would then be a rule-making workshop, so the Board would be meeting several times within a two-three-week time period.

Chair Fogerson stated that previously the Board of Fire Services would meet twice and the Fire Services Training Committee would meet four times and so there were many opportunities to meet and they were now down to two. He indicated they had a legislative cycle coming up and this meant they would probably have to have a special meeting and they also had a rule-making session they were also discussing. He stated the other option was an October meeting occurring with the conference where fire services personnel would meet. He asked the Board for comments. After discussion it was agreed that the Board would meet in July in the north. It was also agreed that the Board would have a special meeting by phone if legislative issues needed to be discussed. The Board discussed and agreed that they would send a representative to the meeting in Mesquite and Michael Heidemann stated that they would be allocated an item on their agenda to establish a presence for the Board and any issues it wanted to present.

**XIII. Public Comment** - Chair Fogerson noted the following: No action may be taken on matters raised in context with this Agenda item prior to inclusion of the matter itself as an action item on a future Agenda. Public comments are limited to three (3) minutes. Comments will not be restricted based on viewpoint.

Chair Fogerson called for public comment and there was none.

**XIV. Adjournment**

**Discussion/Possible Action**

Chair Fogerson asked for a motion to adjourn the meeting.

**Eric Guevin moved to adjourn the meeting. Seconded by Domingo Cambeiro. Motion Carried.**