

**STATE OF NEVADA  
NEVADA STATE BOARD OF FIRE SERVICES**

**June 20, 2014 – 10:00 a.m.**

Lovelock High School  
1215 Franklin Ave. Library Room  
Lovelock, NV 89491

**MINUTES OF MEETING**

**Board of Fire Services**

**Members**

**Present:**

Pete Anderson – State Forester, Nevada Division of Forestry  
Steve DiGiovanni – Professional Engineer, Clark County Fire Department  
Eric Guevin – Fire Marshal, Tahoe Douglas Fire Protection District  
Nathan Hastings – Deputy Attorney General, Attorney General's Office  
JoAnne Hill – Board Member  
Peter Mulvihill – Chief, Nevada State Fire Marshal Division  
Michael R. Johnson – (phone) Clark County Fire Department  
Denesa Johnston – Administrative Assistant, Nevada State Fire Marshal Division  
Thomas Tarulli – (phone) Assistant Chief, Carson City Fire Department

**Also Present:**

Lori DeGristina – State Fire Marshall's Office  
Wayne Eder – Smith Valley Fire Protection District  
Bob Fash – Nevada State Fire Chiefs Association  
Mike Heideman – Nevada State Fire Fighters  
Randy Jewett – Nevada State Mechanical Section  
Dennis Pinkerton – State Fire Marshall's Office  
David Womack – Hawthorne Volunteer Fire Chief

**Also Present in Las Vegas:** None

**I. Call to Order**

Eric Guevin, Fire Marshal, Tahoe Douglas Fire Protection District, called the Meeting of the Board of Fire Services to order at 10:31a.m.

**II. Verification of Notice of Compliance with Open Meeting Law**

**Non-action Item**

Denesa Johnston confirmed the meeting was in compliance with open meeting law. Eric Guevin stated that the agenda was posted in advance as specified.

**III. Roll Call and Introductions**

Eric Guevin took roll call and asked for introductions of those present. Board members and guests introduced themselves.

**IV. Public Comment – Non-action Item**

None.

**V. Election of a State Board of Fire Services Chairperson**

**Discussion/Possible Action**

Pursuant to NRS 477.073 the members of the State Board of Fire Services present will elect a chairperson to serve a one-year term as reflected in NRS 477.073 section 6.

**Discussion**

**Steve DiGiovanni nominated Eric Guevin. JoAnne Hill seconded. There were no other nominations. All members voted in favor, none opposed.**

**VI. Approval of the October 24, 2013 Minutes Discussion/Possible Action**

**Board Discussion**

Denesa Johnston will make changes to the October minutes to reflect Pete Anderson's attendance. JoAnne Hill liked the format of the October minutes. Eric Guevin agreed.

**Steve DiGiovanni motioned to approve the minutes of the October 24, 2013 meeting as amended. JoAnne Hill seconded. The motion passed.**

**VII. Review and Possible Revision of Nevada State Board of Fire Services List of Priority Items that Will Enhance and Improve Service Provided to Nevada's Fire Service. Discussion/Possible Action**

- **NFIRS (National Fire Incident Reporting System Program)**
- **Maintain Certification and Credentialing Process for Professional Qualifications**
- **Require Nevada Certifications for Instructors of High Hazard Training**
- **Rural Inspections and Reductions of Staff Cutbacks Responsible for Those Inspections**
- **Division of Industrial Relations Mechanical Unit Issues for Public Safety Protection**

**Board Discussion**

Eric Guevin stated the bullet points are not in order, just listed. Chief Mulvihill stated that Randy Jewett is the new bureau chief over the mechanical section of the Division of Industrial Relations and was present to report to the board on the changes the unit is making. Eric Guevin allowed Mr. Jewett to go ahead and report and then the board would revisit Agenda Item VII.

**VIII. Presentation and Update of the Department of Business & Industry, Division of Industrial Relations Mechanical Unit Non-action Item**

Randy Jewett introduced himself and stated his unit was over elevators and boilers. He reviewed the upcoming division meetings and gave a handout on the new structuring. He stated the department is developing a working group as an advisory committee for elevators and requested a representative from the board. He informed the board that the new regulations are upcoming and will be voted on and accepted to have the 2013 codes in effect by October. He stated that currently they are inspecting elevators per the 2010 code.

Steve DiGiovanni asked if there were a posting of the ordinance or public workshop. Mr. Jewett stated that it was on the department's website and gave dates and locations for upcoming workshops. Chief Mulvihill said that the draft regulations are LCB File No. 077-14.

Randy Jewett asked for any questions.

Eric Guevin asked about the advisory committee. Mr. Jewett said they are currently taking application and the director will make the choice. Randy Jewett stated he will be committee chair and wants the state Fire Marshal or his designee to be the co-chair. Chair Guevin asked about building department officials being added to the list. Randy Jewett said yes. Chief Mulvihill stated that since October, Randy Jewett had come on board and his immediate boss is heading up the division. Chief Mulvihill is very pleased with the professionalism and open lines of communication. He stated the change has been very positive and thanked Mr. Jewett for his presentation. Eric Guevin thanked Mr. Jewett as well.

**VII. Review and Possible Revision of Nevada State Board of Fire Services List of Priority Items that Will Enhance and Improve Service Provided to Nevada's Fire Service. Discussion/Possible Action**

**Board Discussion**

Eric Guevin referred the meeting back to Agenda Item VII and opened it to discussion. JoAnne Hill asked about changes to the NFIRS and what percentages of the departments were reporting. Chief Mulvihill shared that the department is compiling the 2013 NFIRS report currently, but they have seen a plateau of participation by departments. He stated that they were holding in the mid-80 percent range. He stated all of the major departments in the state report but some smaller departments do not. He estimated they are capturing well over 99 percent all of incidents in the state. He informed the board that there is a national push to improve the quality of the reporting and they will be using FEMA's procedures. Steve DiGiovanni said this is a pretty good improvement. Chief Mulvihill concurred it was. He stated that Danny Brennan reviews the data regularly during the year and is proactive in reaching out to local departments. Chief Mulvihill stated that departments can report directly to FEMA on NFIRS, but a lot of departments use a third-party software which must be up to date or their data may be rejected.

Joanne Hill asked if the NFIRS should remain on the list as a priority. Steve DiGiovanni said the topic will always be important and maintained and that his department had missed out on grants because of missing data in the past. He stated there has been improvement and does not feel that it needs focus any longer.

Eric Guevin had a concern about the quality of information and asked Chief Mulvihill's recommendation to monitor quality. Chief Mulvihill answered that it is the Board's preference as to the list and that the State Fire Marshal Division will report to the board as part of his activities report. Eric Guevin asked if the quality of the information would affect grant funding. Chief Mulvihill stated grantors do check to see if a department is reporting and does not know regarding their quality assurance measures. Pete Anderson stated the requirement was to report but didn't believe it delved into report quality. He added he is being careful to make sure the counties that NFD is involved with are reporting properly.

**Steve DiGiovanni made a motion that NFIRS be removed from the list as long as it is continued to be watched. Pete Anderson seconded the motion. The motion passed.**

Eric Guevin asked if there were any other discussion on this agenda item. He stated his preference would be to keep the Division of Industrial Relations and Mechanical Unit item on the list because of its current transition phase. Steve DiGiovanni agreed with the focus of the project and continuing with it on the agenda.

Eric Guevin asked for items that needed to be added. JoAnne Hill wanted to wait for the State Marshal's office's report. Chief Mulvihill updated the item "Require Nevada Certifications for Instructors of High Hazard Training". He stated there was a proposed regulation, R125-13, currently being processed to require compliance with National Fire Protection Association (NFPA) 1403 for live fire training. He explained his office is expanding the section to require that any supervisor of live fire training have a state of Nevada Fire Service Instructor Level II certification. He stated that the live fire training structures would be required to be designed by a professional engineer. This new regulation will have a public workshop on July 9<sup>th</sup> where they will take input from the fire service. Mike Heideman asked if Instructor II qualification for high hazard training is still part of the requirements for technical rescue, rope rescue, etc. Chief Muvihill explained the proposed draft is just specific to the live fire training, per state statute.

Eric Guevin recognized a speaker from the public. Bob Fash asked if the new live fire training certification required additional training on top of the Instructor II certification requirements. Chief Mulvihill said no; it just requires state

of Nevada certification as a Fire Service Instructor Level II. Bob Fash further asked if the structure being designed by the professional engineer will be for the sole purpose of live burn or acquired structures as well. Chief Mulvihill answered it will include both. Chief Mulvihill stated they are using language in 1403 for purpose built structures plus acquired structures. Bob Fash asked for clarification. Chief Mulvihill stated 1403 language requires a signoff by a professional engineer and the NAC is adopting the language to have professional oversight on acquired and purpose built structures.

Eric Guevin asked about the effect on existing props and the definition of live fire. Chief Mulvihill said the language for 1403 was for enclosed structure and not the small demo units. Eric Guevin asked about LPG props. Dennis Pinkerton said that was included but not the smaller portable props.

**Steve DiGiovanni motioned to approve the list as amended removing the NFIRS item. Mike Johnson seconded. All in favor. None opposed. The motion carried.**

**IX. Review Nevada State Fire Marshal Division Activity Since October 24, 2013 Meeting of the Nevada State Board of Fire Services Non-action Item**

Chair Guevin introduced Chief Mulvihill.

Chief Mulvihill thanked Randy Jewett from the Mechanical Unite for presenting at the meeting and the continuing good relations between their respective Divisions. He stated that yesterday was a bad day in the state fire fatalities year to date statistics with two in Clark County and one in Sparks, raising the total to 14, which puts Nevada on a trend to be above the average yearly total. He stated improperly installed heating appliances and cigarettes were the two leading causes of fire fatalities, especially smoking while on medical oxygen. He suggested education in the community regarding medical oxygen and its use and restricting ignition sources. He stated his division is reaching out to the oxygen providers to get this information out.

Chief Mulvihill reported that NFPA just published the fire fighter fatalities in the United States for 2013 and that he has a copy of the report for review. He stated the numbers were up slightly due to the wild land tragedy in Arizona and ammonium nitrate plant explosion in West, Texas.

He stated the department held a hazardous materials technician course in Elko which was successful with good feedback. He proposed the course in Southern Nevada next year but the local department declined the offer in favor of their own and so the course will be moved to the Reno-Carson area due to the interest in that area. Mike Heideman asked about time frame and Dennis Pinkerton answered that the locals requested the date be moved to February. Chief Mulvihill stated they had to hold it between July and June of the fiscal year and be completed by the end of June. He stated there are 30 slots available. He stated the vendor provides all the consumables and the vendor in Elko researched the hazards in the areas and contacted two of the gold mines, and Union Pacific Railroad. He said they are able to be region specific hazard training, as did Reno, which is a positive approach.

Chief Mulvihill stated there have been staff changes and that Don Wilkins left for the Atlanta, Georgia area and the department has a number of qualified applicants for his vacant position. He stated Justin Donovan is leaving to work for Las Vegas Fire and Rescue and they are advertising that position now.

He reiterated there is a public workshop coming up on July 9<sup>th</sup> on two regulation packages. He stated the first is the live fire training requirements and the second is R123-13, a review of Chapter 477 of the Nevada Administrative Code, updating the additions of the adopted model codes. He said there were a number of bills from the last two legislative sessions that impact regulations. He said they will also move forward with an online licensing renewal process.

Chief Mulvihill stated a Henderson Building and Fire Safety department employee, Lynn Neilson, approached him with a concern over sky lanterns and requested a ban use and possession of them. He said current state law gives adequate protections in NRS Chapter 475, along with the International Fire Code. Chief Mulvihill stated there is no need for additional regulation and product-specific regulations are problematic, and that sky lanterns are prohibited or restricted in many areas, but he is open to input. Pete Anderson inquired into exploding targets and Chief

Mulvihill stated that Chapter 475 allows you to go back on it but it was only a misdemeanor whereas some of the arson charges might be appropriate which are felonies. He stated it depended on the fire. Nathan Hastings explained the action and restitution process in the action. Chief Mulvihill also explained civil versus criminal cases. He stated land management agencies are discussing the issue of the exploding targets and misuse of them seems to be the issue due to debris being dispersed on the dry vegetation in wild land areas.

Chief Mulvihill asked for any questions. He asked Dennis Pinkerton for any training information. Dennis Pinkerton commented on pending Haz Mat training.

Chair Guevin thanked Chief Mulvihill for his report.

**X. Schedule the Next Regular Meeting of the Nevada State Board of Fire Services  
Discussion/Action**

Eric Guevin said it was tentatively scheduled for October 23, 2014 at 10:00 a.m. at Reno Sparks Convention Center in Room A3. He asked for any discussion.

**Steve DiGiovanni moved to approve the scheduling of October 23, 2014 10:00 a.m. in Reno in conjunction with Fire Shows Reno for the next regular meeting. Pete Anderson seconded. All were in favor. None opposed.**

**XI. Public Comment Non-action Item**

JoAnne Hill thanked Dave Fogerson for serving as prior chair.

Chief Mulvihill thanked Lovelock and the Nevada State FFA for hosting and providing facilities.

Chair Guevin thanked Randy Jewett for attending and presenting.

**XII. Adjournment Discussion/Possible Action**

**Steve DiGiovanni moved that the meeting be adjourned. Seconded by JoAnne Hill. Motion Carried.**

Minutes approved October 23, 2014



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Burbank, CA 91502

**CERTIFICATION**

The signature below certifies that the proceedings and evidence transcribed are true and accurate summary minutes created to the best of our ability from the digital media and/or recording provided from the proceedings of the below referenced matter for the Nevada State Fire Marshal Division, Department of Public Safety

NAME OF MEETING: Nevada State Board of Fire Services

DATE OF MEETING - 06-20-2014

LOCATION - Lovelock High School

Library Room

1215 Franklin Ave.

Lovelock, NV 89491

A photograph of a handwritten signature in blue ink on a light-colored surface. The signature reads "Michelle Vincent".

Michelle Vincent

Aegis Rapidtext

8-13-14